

PINE MEADOW MUTUAL WATER COMPANY

BOARD OF TRUSTEES MEETING

THURSDAY JUNE 11, 2015

SUMMIT COUNTY, UTAH

Board Members in Attendance: Eric Cylvick, Cal Cragun, Bill George

Ex Officio: Trevor Townsend

Excused: Craig Gilliam and Tony Tyler were excused.

Eric Cylvick called the meeting to order at 6:50 p.m.

Approval of Minutes

MOTION: Cal Cragun made a motion to APPROVE the minutes of April 9, 2015 as written. Eric Cylvick seconded the motion.

VOTE: The motion passed unanimously.

Unpaid Bills

Trevor reviewed the unpaid bills. He noted that Allwest Communications was a credit. All West had been billing Brody's line as a business line and when the mistake was discovered they issued the Water Company a credit. Catapultion was also for the internet. There was a bill from the attorney. The engineering bill was for designing the pump house. KGC Associates was for Carol's services. Pine Meadow Mutual Water Company was the escrow debt reserve fund for the loan. Revenue Recovery was the collection fee. Rocky Mountain Power was the monthly power bill. Select Health was the health insurance premium. Utah State Division of Finance was for the two loans.

MOTION: Eric Cylvick made a motion to pay the unpaid bills dated June 11, 2015 in the amount of \$39,070.55. Cal Cragun seconded the motion.

VOTE: The motion passed unanimously.

Financials

The Board reviewed the profit and loss/budget versus actual. Mr. George asked about the charges for Clyde, Snow and Sessions. Mr. Cylvick replied that it was their attorney,

Ted Barnes, and the expense was primarily for the questions regarding annexation.

Mr. Cylvick noted that they were down approximately \$83,000 on assessments; however, they were only into June. They were ahead on water connections fees by \$17,069. Trevor noted that two connections came in already this year and today he received a call for a third connection.

Trevor noted that the owner of the blue roof house had his well go dry. The owner called Carol and asked about the process for getting water service from the Water Company. Carol told him to attend a Board meeting to speak with the Board. Trevor stated that the well also came up dry on the property below the canyon that was being developed. They asked if it was possible to tie into the water system and they were told no.

Mr. Cragun anticipated a large increase in the health insurance premium next year.
MOTION: Eric Cylvick moved to APPROVE the Profit and Loss/Budget versus Actual dated June 11, 2015. Bill George seconded the motion.

VOTE: The motion passed unanimously.

The Board reviewed the balance sheet.

MOTION: Eric Cylvick moved to APPROVE the balance sheet per year comparison dated June 11, 2015. Cal Cragun seconded the motion.

VOTE: The motion passed unanimously.

Correspondence

The Board received a letter from Fred Beesley requesting a one-time reduction. Mr. Cragun asked if Brody or Trevor had seen proof that the leak had been repaired. Trevor stated that he and Brody were there earlier in the week and it had not yet been fixed. Mr. Cragun noted that the letter indicated that the leak had been repaired; however, he thought the Board should postpone their decision until there was actual proof of repair. Mr. Cylvick asked Trevor to contact Mr. Beesley and ask him to show proof that it was repaired.

Mr. Cragun pointed out that Mr. Beesley was questioning a balance due on a second

letter. Mr. Cylvick assumed that was the reason for requesting the one-time reduction. Trevor offered to visit the property because when they were there they noticed that the hydrant was leaking. Mr. Beesley said he was going to dig it up but he had not yet started.

Mr. Cylvick asked Carol to ask Mr. Beesley to contact Trevor or Brody to show proof that the leak has been repaired. The Board was not opposed to granting the one-time reduction but per the Bylaws they needed to see the proof of repair. The Board would vote on the requested one-time reduction at the next meeting.

Manager's Report

Trevor reported that everything was going well and they had completed 83 inspections. Approximately 20% need to be re-inspected but most of the fixes were simple. He and Brody were recommending that most people do the swing arm connection, which is a piece of pipe that clips from the street inlet to the house or from the pump outlet to the house. You can only be connected to one or the other. He passed around a photo of the swing arm connection that they show to the property owners as an example. He noted that the State was requiring that people either disconnect the tank and put in a double-check valve which needs to be inspected yearly; or use the swing arm, which is a one-time connection.

Mr. Cylvick clarified that if he installs a separate 300 gallon tank for a fire sprinkler system it did not have to be inspected annually. Trevor replied that this was correct. However, per the plumbing code the pressurized sprinkler system itself needs to be checked annually. Mr. Cylvick verified that the swing arm connection did not need to be inspected annually. Trevor answered yes.

Trevor stated that they had fixed a couple of PRVs. They chased a leak all winter and finally found a PRV that had a significant leak. They connected to Mountain Regional and there have been issues with leaks in the Mountain Regional system. When Mountain Regional has an issue they usually call Brody or Trevor asking to look at the history trends. Trevor stated that when Mountain Regional flushes the hydrants they use about 3,000 gallons of water and then kick the pumps back on so the level comes back up. He noted that when the valve was first installed Mountain Regional had a leak but they eventually sorted everything out and it was fixed within a day. Trevor thought the connection with Mountain Regional was working well. He stated that it provided peace of mind to know that they could flip a switch if necessary and have water. Mr. Cylvick

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agreed that having that ability was a “game changer” for the Pine Meadow community.

The Regular meeting of the Pine Meadow Mutual Water Company Board of Trustees adjourned at 7:15 p.m.

Minutes Approved

Date