

PINE MEADOW MUTUAL WATER COMPANY

BOARD OF TRUSTEES MEETING

THURSDAY, FEBRUARY 11, 2016

SUMMIT COUNTY, UTAH

Board Members in Attendance: Cal Cragun, Bill George, Craig Gilliam – Board members Tony Tyler arrived later in the meeting.

Ex Officio: Brody Blonquist

Excused: Eric Cylvick

Cal Cragun called the meeting to order at 6:30 p.m.

Approval of Minutes

MOTION: Cal Cragun made a motion to APPROVE the minutes of January 14, 2016 as written.

A vote was taken before the motion was seconded.

VOTE: The motion passed unanimously.

Financials

The Board reviewed the profit and loss/budget versus actual.

Mr. George referred to the first page of the Profit and Loss and noted that the category Grants was a new line item, and showed a zero. Brody stated that grants are not budgeted and he assumed it was added in case grants are applied for in the future.

Mr. Cragun noted that income collections were at 71.3% for metered water.

Brody referred to page 2 of the profit and loss, and the expense showing as bank service charges for running credit cards. He thought they needed to pay attention to the fact that it was already at 68.7% of budget and it was only February.

Mr. Cragun pointed out that the insurance premium was increased by \$224 for additional health insurance; however, it was still within budget.

MOTION: Cal Cragun moved to APPROVE the Profit and Loss/Budget versus Actual dated February 11, 2016.

A vote was taken before the motion was seconded.

VOTE: The motion passed unanimously.

The Board reviewed the balance sheet. Mr. George asked for clarification on the Treasury Stock listings identified as FM and PI. Brody replied that they were the lot numbers that the water share had been foreclosed.

MOTION: Cal Cragun moved to APPROVE the Balance Sheet.

A vote was taken before the motion was seconded.

VOTE: The motion passed unanimously.

Tony Tyler arrived.

Unpaid Bills

Brody Blonquist reviewed the unpaid bills. He noted that Allwest Communications and Catapultion were for the internet. Evco House of Hose was still showing a credit. KGC Associates was for Carol's services. Komatsu Equipment was new teeth for the backhoe. Mountain States Supply was parts to repair a leak. Pine Meadow Mutual Water Company was the escrow debt reserve fund for the Division of Drinking Water (DDW) loan. Revenue Recovery was showing a credit. Rocky Mountain Power was the power bill. Select Health was the health insurance premium. USA Bluebook was a sample tap for the new pump station at the 500,000 tank. Utah State Division of Finance was for the two DDW loans.

MOTION: Cal Cragun made a motion to pay the unpaid bills dated February 11, 2016.

A vote was taken before the motion was seconded.

VOTE: The motion passed unanimously.

Manager's Report

Brody reported that the night of the last Board meeting in January there was indication of a slow water leak off of the 200,000 tank. He and Trevor tried to find it that night but were unsuccessful. The next day they started isolating areas and found that when I-Plat was shut off it shut off the leak. Brody stated that I-Plat was shut down for the weekend and he and Trevor tried to find the leak again on Monday. They finally found it right at the bottom of I-Plat where it turns off of Pine Meadow Drive. He remarked

that they used to feed the system off of Pine Meadow Drive until they found a more recent way of feeding the system by coming up Old Oak Road. An old valve at the bottom was turned off and he believed the mechanics of the valve itself failed because of its age. Brody and Trevor dug up the old valve and installed a new valve. Everything appears to be working fine. However, when it was turned back on they noticed that they were still losing approximately three gallons per minute in the lower I-Plat area. Brody stated that it has been occurring since they tied I-Plat to the 200,000 tank but they were never able to find it until they shut off I-Plat. Brody remarked that once the valve was replaced the amount of water they were losing off the 200,000 tank was cut in half, but it was still losing water. He believed there was a problem further up close to the bottom of Kevin Tolley's (1185 W Oak Rd) place because it was the only section of line that was not replaced on I-Plat. The loss was still approximately two gallons per minute and it will be difficult to find. He and Trevor would try to locate the problem this Spring.

Brody stated that typically two gallons per minute is insignificant, but it is a significant amount for the Pine Meadow Water system. Mr. Cragun asked if there was newer technology that could help detect the problem. Brody answered no. He stated that they will have to take it slow and look at each foot of pipe. It may take all Spring and Summer to detect it but he and Trevor have a strong commitment to find it because of the difference they noticed in the history trends when I-Plat was shut off.

Brody reported that overall the water system has been running great. So far they have not had any meters freeze and cause problems. He noted that some people had brushed snow off their meters and he and Trevor shoveled snow back on those meters to keep them from freezing.

Mr. Cragun reported that Deena Merrill had prepared the annual Christmas dinner and what she billed was significantly under what they believed was the actual cost. Mr. Cylvick had suggested that they pay at least \$300. The Board concurred. Mr. Cragun asked Carol to send \$300 to Deena.

The Regular meeting of the Pine Meadow Mutual Water Company Board of Trustees adjourned at 6:47 p.m.

Minutes Approved

Date